

# Essential Readings for Visiting Staff

Dear teachers,

Thank you for accepting your role as a visiting staff member for the upcoming residential camp at the Tallebudgera Beach School. Your support of the program is a major factor in ensuring the success of the camp experience.

Tallebudgera Beach School prides itself on having an impeccable record of providing outstanding Outdoor Education programs for all students in a safe and supportive environment. Our school has an overarching goal to “create positive change in the lives of young people”.

The camp you are attending has the theme “*Awakening the Champion Within*”. This is based on the notion that all individuals and groups have an abundance of potential within them yet to be realised. The experiences of this camp have been designed to help students build their personal and social capabilities, and capacity for leadership. This will assist to pave the way for success in all areas of their schooling and life outside of school. The students will be encouraged to take risks, overcome challenges and solve problems. The camp will have an explicit teaching and learning focus in the following areas:

1. Teamwork (Positive Communication / Valuing Others / Role Modelling)
2. Resilience
3. Persistence

Although the TBS staff are experts in their field, shared responsibility exists between visiting and camp staff to provide a camp program that meets students’ individual learning needs. Whilst the camp staff provide technical leadership, visiting teachers knowledge of individual students is vital in supporting the program.

Please be aware that this camp is a challenging experience for both students and teachers alike. **All visiting teachers will need to be confident in their capacity to physically manage all aspects of the camp week.** Please refer to the camp program to ensure that you are able to support the students in all activities.

Attempting to broaden the camp experience has been a major focus for the Beach School. You and your students’ camp experience should not be perceived as an isolated event, rather incorporated within the classroom’s curriculum to provide meaningful and extended learning.

We look forward to providing a fun, engaging and valuable outdoor education experience for you and your students.

Kind regards,

The Beach School Staff

## **Pre Camp Contact from Beach School Staff**

Approximately 10 weeks prior to your camp a Tallebudgera Beach School teacher will attempt to contact your camp coordinator to arrange a teleconference with all visiting staff. Details will be organised with your school's camp coordinator.

## **Student Safety / Teacher: Student Ratios**

Safety is paramount while at Tallebudgera Beach School. The Beach School requires one visiting teacher for every twenty students who attend camp. This ratio of 1:20 is essential in fulfilling workplace health and safety requirements and **must** be maintained for the entire time that the students are at camp.

All staff variations must be entered on Form C with changeover dates and times clearly stated (see your Camp Coordinator). Staff members who attend camp with the sole purpose of specialist supervision of individual students for behavioural or medical reasons **will not** be counted in the 1:20 ratio. Please feel free to contact TBS if you have any queries.

## **Camp Program**

Please see your camp coordinator for an itinerary and list of activities you and your students will be participating in during your time at camp or alternatively, visit our website.

[www.talloeceq.edu.au](http://www.talloeceq.edu.au) > Residential Camps > Champ Camp

## **Arrival**

Upon arrival your students will participate in an orientation activity using iPads. During this time you will be given a Camp Induction Booklet and inducted in medication procedures.

## **Staffing**

A minimum of one visiting teacher and a permanent TBS staff teacher will make up an activity group teaching team. Numbers will vary based on the size of the activity group. This will be strengthened by additional TBS support staff for high risk aquatic activities such as kayaking, body boarding and surf awareness.

## **Water Based Activities**

To maintain the necessary 1:8 teacher/ student ratios, visiting teachers **must enter the water** for body boarding and surf swim sessions. This will assist in clearly defining areas and supporting students. Wetsuits / thermals are available for use to assist with comfort levels. When in the water teachers will be able to stand at a safe depth at all times so being a proficient swimmer is not a prerequisite. Beach School staff are instructed to cancel the activity if insufficient visiting staff are available for water based supervision which compromises students' safety.

## **Night Program**

Please refer to your weekly itinerary for your night program activities. Visiting teachers are responsible for supervision and facilitation during these sessions.

## **Meal Duties**

Visiting staff will be required to supervise and assist with the running of mealtime procedures throughout the week. There will be a briefing for this and on the job training.

## Visiting Teacher Requirements at Camp

CLOTHING	✓	FOOTWEAR (3 Pairs)	✓
Casual clothing i.e. shorts, t-shirts, tracksuits, jumper, jeans or trousers (in winter it can become quite cold at night).		Sandshoes (closed in)	
		Wet shoes for based creek activities	
		Thongs and or Sandals	
Swim wear, can include a wetsuit to assist with your comfort levels.			
<b>T Shirt or rash shirt</b> for water activities (Mandatory for aquatic activities)		<b>BEDDING</b>	✓
		2 Sheets	
Raincoat		Pillow	
Hat preferably wide brim		Pillowcase	
Pyjamas		Blanket/Sleeping Bag	
*Due to the outdoor nature of the program, sun protection is of utmost importance. Singlets and sleeveless tops are unsuitable for camp. Tallebudgera Beach School employs the ' <b>No Hat, No Play</b> ' policy.			
		<b>TOILETRIES</b>	✓
		Brush/Comb	
		Soap/ Shampoo/ Lip Balm	
<b>MISCELLANEOUS</b>	✓	2 Towels	
		Washer	
Pegs (x6)		Deodorant (No aerosols)	
Back pack		Sunscreen (30+)	
<b>School ID Badge</b>			

\* This list should be used as a guide only for the minimum requirements.

### Summary Information

- Explore our website [www.thebeachschool.eq.edu.au](http://www.thebeachschool.eq.edu.au) and talk to you school's Camp Coordinator to access more specific information
- Bring your school ID badge to enhance our security procedures
- Schools / individual staff are encouraged to bring digital cameras to photograph students at activities.

We look forward to seeing and working with you shortly!