

Tallebudgera Beach Outdoor and Environmental Education Centre

RISK MANAGEMENT

Tallebudgera O.E.E.C. is committed to providing and maintaining a safe learning environment for each and every participant involved in programs conducted at our two campuses. We provide a safe working environment for all staff employed by or visitors of the centre. Risk management procedures and practices at Tallebudgera O.E.E.C. are designed to reflect the policies and procedures of Education Queensland, as well as current industry practices, relevant government Acts and the impacts of various common law rulings.

A centre based Work Place Health and Safety Committee assists the Principal in identifying hazards and associated risks; in analysing and evaluating each risk, by proposing appropriate controls for treating risks, and in monitoring and reviewing outcomes of this risk management process. Tallebudgera O.E.E.C. operates on the principle that risk management is a process of determining an acceptable level for each identified risk and then implementing appropriate controls to maintain the risks at acceptable levels.

Staff members at the centre have worked collaboratively on the design and implementation of a thorough risk management process that includes:

- Ongoing and continuous assessment of hazards and risks.
- The design and subsequent application of standard operating procedures, including priority safety procedures for risk management.
- Regular review of procedures, maintenance schedules and safety assessments.
- Detailed staff training, accreditation and induction programs.

STATEMENT OF APPLICATION FOR TALLEBUDGERA OUTDOOR AND ENVIRONMENTAL EDUCATION CENTRE

Curriculum Activity Risk Management for centre client groups including school, other Education Queensland users and community groups.

- The Principal and staff of the centre have an obligation and legal requirement under the Work Health and Safety Act 2011 and common-law duty of care to establish risk management practices for the provision services to client groups.
- All services provided by the centre to client groups will comply with risk management practices established by the Centre Work Place Health and Safety Committee for services requested.
- Centre risk management practices comply with the requirements of the Health and Safety policy, procedures and guidelines of the Education Policy and Procedures Register;

<http://ppr.det.qld.gov.au/education/management/Pages/Managing-Risks-in-School-Curriculum-Activities.aspx>

- The Principal of the centre is responsible to ensure that programs supported by the centre staff, facilities and/or equipment comply with all statutory and Education Queensland Health and Safety requirements.

Enquiries regarding the centre's risk management processes and procedures are welcome and can be directed to info@talloec.eq.edu.au.

Mark CRIDLAND
Principal

